

FECKENHAM PARISH COUNCIL

To Members of Feckenham Parish Council

You are duly summoned to attend the Annual Meeting of Feckenham Parish Council to be held on **Thursday 17th May 2018 to convene after the Annual Parish Meeting at Feckenham village hall.**

AGENDA

1. ELECTION OF CHAIRMAN AND SIGNING OF DECLARATION OF OFFICE

2. **APOLOGIES:** Cllr Guise offered her apologies.

3. ELECTION OF VICE CHAIRMAN

4. DECLARATIONS OF INTEREST AND DISPENSATIONS

a) To receive declarations of interest from councillors on items on the agenda.

b) To receive written requests for dispensations for disclosable pecuniary and non pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.

c) **TO CONSIDER GRANTING REQUESTS FOR DISPENSATION**

Requests for dispensation must be made on an individual basis.

5. TO NOTE FINANCIAL REGULATIONS

Financial Regulations adopted on 16 April 2009; copy on website.

6. TO NOTE STANDING ORDERS

Standing Orders adopted at the January 2008 Meeting; copy on website.

7. TO NOTE CODE OF CONDUCT

Code of Conduct adopted at the June 2012 Meeting; copy on website.

8. TO NOTE COMPLAINTS PROCEDURE

Adopted by Feckenham Parish Council on 19 November 2009; copy on website.

9. TO NOTE CLERK'S DELEGATION SCHEME FOR PLANNING AND APPOINT THREE MEMBERS TO THE DELEGATION

The Council adopted this scheme at the September 2007 Meeting and the scheme was revised at the July 2016 meeting to read as follows:

1. All planning application consultations whose deadlines expire after the next scheduled meeting will be considered in Council.
2. The Clerk will endeavour to obtain extensions for planning application consultation deadlines which fall shortly before the next scheduled meeting.
3. The Council delegates all planning application consultations not considered in the above clauses (1 & 2) to the Clerk in consultation with one or more named Councillors determined by the Council.
4. Consultation may be by correspondence, including email, or in person.

5. The Clerk will email planning consultation notices to the named Councillors. Planning applications can be viewed online at the local authority's website. Comments should be returned as soon as possible to the Clerk for determination of the Council's response within the prescribed consultation period.
6. Decisions made under delegation will be reported to and minuted at the next Council meeting.
7. Under this delegation, and in particular with regard to controversial or major development proposals, the Clerk in consultation with the Chairman of the Council, may decide that a Parish Meeting and/or an Extraordinary Meeting of the Council be called to consider the matter or that the matter be referred to the next Council Meeting, whichever is appropriate.

10. TO NOTE COUNCIL'S RISK ASSESSMENT

Emailed to Cllrs 23/04/18.

11. TO NOTE CLERK'S FINANCE CONSULTATIVE GROUP AND APPOINT MEMBERS

The Council resolved to form a Clerk's Finance Support Group at the May 2008 Meeting.

12. TO NOTE EMERGENCY DECISION MAKING SCHEME

At the September 2007 Meeting the Council adopted this scheme. The scheme was amended at the July 2015 meeting to read as follows:

Urgent decisions required between scheduled meetings of the Council are delegated to the Clerk in consultation with the Chairman of the Council. The Clerk is permitted urgent expenditure up to £400 including VAT per month to be made without a formal decision to do so in a Council Meeting. Two Councillors are required signatories and all spending must be reported at the next meeting of the Council. Decisions made under this delegation will be reported to and minuted at the next council meeting. Under this delegation, where appropriate, the clerk may decide that an extraordinary meeting of the council be called to deal with the urgent matter.

13. TO NOTE CHAIRMAN'S ALLOWANCE At the September 2007 Meeting the Council adopted a Chairman's Allowance which is £150 for the 2018-19 financial year. This amount can be spent by the Chairman with prior approval of the Council and is reimbursable upon presentation of a receipt/invoice.

14. TO NOTE COUNCILLOR'S EXPENSES

	First 10,000 business miles in tax year	Each mile after
Cars and vans	45 p	25 p
Motorcycles	24 p	24 p
Bicycles	20 p	20 p
Carrying Passengers (RBC Employee or fellow Member)	5p per person per mile	
Towing	6p	

And subsistence:

Subsistence allowances are available for Councillors where they are away from home and unable to make their own arrangements. Councillors are reimbursed for actual expenses incurred up to the following maximum amounts, subject to the production of receipts:-

Breakfast	£5.00
Lunch	£6.75
Evening Meal	£20.00

15. TO APPOINT INDIVIDUALS TO THE FOLLOWING POSTS

- A. **Footpath Officer:** Mr Bob Gordon
- B. **Two CALC Area Representatives:**
- C. **Square Management Comm:**
- D. **Standards Committee:**
- E. **Parish Lengthsman Liaison Officer:**
- F. **Village Hall Comm. Rep:**

16. TO NOTE AND APPOINT MEMBERS OF WORKING PARTIES

- A. **Standing Orders WP:**
- B. **Traffic Calming WP:**
- C. **NDP WP:**
- D. **Local Groups WP:**

17. MINUTES: To consider the approval of the Minutes of the meeting held 19 April 2018.

18. COUNTY COUNCILLOR(S) REPORT

19. BOROUGH COUNCILLOR(S) REPORT

OPEN FORUM

The Parish Council meeting will be suspended for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting.

20. PLANNING

A. For Council Consideration:

B. RBC Approvals ;

18/00450/CPL; Cruise Hill House -Approved

C. RBC Refusals – none

D. RBC Pending:

- 1)18/00512/AGR – Agricultural Shed: Awaiting Decision
- 2) TPO0018/087; The Old House- . Awaiting Decision
- 3)18/00360/S73 &18/00361/S73: Mutton Hall: Awaiting Decision

4) 18/00347/FUL -The Council's scheme of delegation on planning decided on: The application form states that it is a " full " application for a residential "farm workers " cottage.

It is , in fact a retrospective application to regularise an existing dwelling, not used in agricultural use, and constructed without the benefit of planning permission. The dwelling is also of poor design resembling a storage container rather than a dwelling.

There is no "farmsted" as stated, there is merely a parcel of agricultural land, it is not therefore an existing farm requiring a dwelling to run and maintain it.

The application site does not include the land to which the alleged dwelling is serve, which raises questions as to the actual proposed use

No evidence is provided to prove the need for the agricultural dwelling, this has to be provided

D. TO COMPLETE SECTION 1 OF THE 2018 ANNUAL GOVERNANCE STATEMENT

E. TO COMPLETE SECTION 2 OF THE 2018 ANNUAL ACCOUNTING STATEMENTS

22. NEW AGENDA ITEMS –

Lengthsman Contract- Variation. Emailed to Councillor's 13/5/18
Section 106 Funding

23. CLERK'S UPDATE

- A. Schedule of Correspondence For Consideration (not already noted)**
Complaint received regarding Feckenham Cricket Club; Late night noise
Enquiry received regarding voluntary Drivers to help with medical appointments outside of the Village.
- B. Schedule of Tabled Correspondence Received (not already noted)**
- C. Schedule of Correspondence Sent (not already noted)**
Further email to Redditch Advertiser re lack of delivery in Village 13/5/18
Bench update; No reply to letters sent to date.

24. PROGRESS REPORTS

- A. Feckenham Directory Update**
- B. Grit Bins**
- C. Dog Fouling Signs**
- D. Highways**
- E. Smartwater : Callow Hill Village and Open Gardens**
- F. GDPR**
- G. Local Newspapers**
- H. CCTV**
- I. FVAT: To be updated at July Meeting**

25. COUNCILLORS REPORTS & FUTURE AGENDA ITEMS Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

- A. Standing Orders; To check updates from CALC. Emailed to Councillor's prior to meeting 12/4 and 13/5/18**

26. DATE & VENUE OF NEXT MEETING

7:30pm on 19 July 2018 at Feckenham Village Hall.