

FECKENHAM PARISH COUNCIL

To Members of the Council

You are hereby summoned to attend a meeting of the Feckenham Parish Council to be held in the Village Hall, Feckenham, on **Thursday 19 April 2018 at 7:30pm**, for the purpose of transacting the following business only.

Jane Bull
Clerk to the Council

14 April 2018

AGENDA

1. **APOLOGIES:**
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary and non-pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.
- c) **TO CONSIDER GRANTING REQUESTS FOR DISPENSATION**

Requests for dispensation must be made on an individual basis.

3. **MINUTES:** To consider the approval of the Minutes of the meeting held on 15 March 2018
4. **COUNTY COUNCILLOR(S) REPORT:**
5. **BOROUGH COUNCILLOR(S) REPORT:**

OPEN FORUM

The Parish Council meeting will be suspended for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting.

6. PLANNING

**A. For Council Consideration - Mutton Hall Farm, B96 6HJ: RBC/18/00360/S73 -Variation of 2017/017/FUL
Mutton Hall Farm: &RBC/00361/S73 – Variation of 2017/017/FUL.
Hill Cottage, B96 6JP: 18/00503/FUL**

- B. RBC Approvals RBC/18/00112- Approved
- C. RBC Refusals – None
- D. RBC Pending- None
- E. RBC Withdrawn- None
- F. RBC Appeals - none
- G. Planning Enforcement – none

7. FINANCE

- A. **TO APPROVE PAYMENT SCHEDULE:** To agree to the following payments: Clerks wages (Jan- April) £979.68 gross (HMRC @ £195.94),Clerk's Expenses (listed separately), Lengths man @ £180 and internal audit fees @ £115.

- B. To approve January – March 18 Income & Expenses Report
 - C. To approve March 2018 Reconciliation.
 - D. To adopt the April 17 – March 18 accounts (prior to internal auditor's report).
 - E. Update schedule of assets and liabilities
- F. 18/19 budget proposal and approval of along with steps required to support the allocation of funds including the Feckenham Village Improvement Fund and what processes are available for inviting ideas from parishioners. Discuss Annual Parish Meeting to facilitate the above.
- G. VAT Refund: To process VAT refunds from internet website fees? (2015- 2017)

8. NEW AGENDA ITEMS

- A. To discuss the next steps for replacement bench on Village square?
- B. To discuss Feckenham Directory: Marion and Jen
- C. Data Protection and Transparency: To look at forming a small working party to consider any likely issues and to use Tool kit supplied by CALC.
- D. Smartwater Event: To discuss next steps including Callow Hill

9. CLERK'S UPDATE

- A. Schedule of Correspondence for Consideration – as emails
Request for use of Notice Board by MP
Request for purchase of additional Dog fouling signs to be sited around the public car park.
- B. Schedule of Tabled Correspondence Received (not already noted): Update on local free newspapers being delivered to Feckenham: Advertiser and Standard.
- C. Schedule of Correspondence Sent (not already noted)
- D. Transparency money received totalling £1385.53 towards the additional costs the Council will incur.
This includes money towards the costs of a laptop, scanner, additional hours for the Clerk and training.

10. PROGRESS REPORTS

- A. FVAT:
- B. Highways/Traffic report:

11. COUNCILLORS REPORTS & FUTURE AGENDA ITEMS: Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

12. DATE & VENUE OF NEXT MEETING: Thursday May 17 at 7.30pm.
Please Note: The next meeting will be the Annual Parish Meeting, followed by The Annual Meeting of the Council at The Village Hall.