

FECKENHAM PARISH COUNCIL

Minutes of the Meeting held on Thursday 16 April 2009 at 7:30pm

Present	Councillors:	A Henson (Chair) J. Roundell J James J Matthews T Smith
In Attendance		S Mullins, K Lumley, Co Cllr P Gretton
Apologies and reasons		Cllr Venables had family matters to attend to, PC Waterhouse

04/09/01 **Declarations of Interest** - None

04/09/02 **Minutes of Previous Meeting**
The Council resolved to approve the 19 March 2009 Minutes as an accurate record.

04/09/03 **County Councillor Report:** Co Cllr Gretton reported the following:
1. Mrs Steel's husband recently passed away.
2. At some point WCC is to create a proper car park lot using the current space in front of the Village Shop.
3. Rock Hill Lane Diversion proposal costing is due in May.
4. Land near the electricity substation Rock Hill Lane was offered for free some time ago.
5. Explained that Co Cllr Gandy and RBC Cllr Chalk couldn't make the Meeting due to a meeting of their own which often takes place the third Thursday of the month.

Standing Orders suspended to hold Open Forum for up 15 Minutes – see notes at end of Minutes.

PROGRESS REPORTS

04/09/04 **Flood Prevention:** Cllr Smith reported that the Swansbrook Lane drainage work will commence in early July and last for approximately 4 to 5 weeks.
He is awaiting a response from the majority landowner as regards ditch clearing behind Barrett's. RBC is currently researching the procedure for the enforcement of ditch clearing if it is required.

04/09/05 **Speeding/Traffic/Parking:** R Cotton updated the progress of the Traffic Group via a 30 March email following a meeting with RBC officials.

- 1) The sign at the exit of Astwood Business Park directing all HGV traffic to turn left is not supported by a "rerouting order" and should therefore be removed by the owner. It would be useful if the PC wrote to the Town Hall to confirm what action will be taken.
- 2) According to the Planning Department there was £6000 of section 106 funds allocated to Feckenham following the Astwood Business Park development. It was mentioned that some or all of this money was to be spent on relocating the 30mph sign which disappeared during the construction of the affordable housing project. As the 30 mph zone should have been reconfigured as part of the development and paid for by the developer, we do not believe it appropriate to use these funds for this planning oversight.
- 3) As you know WCC have advised that we do not require planning permission to erect the VAS. However, in a Conservation Area this needs to be clarified, as "obtrusive signage" is deemed "alien" in the CA Management Report of 2006. Ruth Bamford agreed to advise after consultation.

ACTION: Co Cllr Gretton to investigate #1.

ACTION: Co Cllr Gretton to enquire if 106 funds were used to pay for relocating 30 mph sign.

ACTION: S Mullins to investigate state of Feckenham 106 funds, in particular the any monies that may have been contributed on behalf of the Turton Gardens and Astwood Business Park developments.

- 04/09/06 **Parish Noticeboard:** The board is due to be ready for mounting by the end of April.
- 04/09/07 **Internal Audit Process Review:** Review complete and emailed to cllrs on 24 March. Matter resolved.
- 04/09/08 **Damaged Bridge:** No update.
- 04/09/09 **Housing Unit Advert:** The Clerk spoke with I Mackay of RBC Planning Enforcement on 20 March. The advert in question is legitimate as it advertises a unit for let in a building on the property. Matter resolved.
- 04/09/10 **Newsletter:** Second draft complete. See Minute 04/09/19
- 04/09/11 **Rockhill Lane Decision Challenge:** Co Cllr Gretton reported that the diversion proposal costing is due in May.
- 04/09/12 **Dog Fouling Bin Proposal:** Currently in public consultation.
- 04/09/13 **Traffic Working Party Report:**
ACTION: Chair Henson will liaise with R Cotton to organize meeting.
- 04/09/14 **Lengthsman Contract:** The Clerk received a signed contract on 26 March. Matter resolved.

CURRENT AGENDA ITEMS

- 04/09/15 **TO CONSIDER SIGNING PARISH LENGTHSMAN SCHEME CONTRACT WITH WCC**
The Council resolved to sign the contract which allows Feckenham to participate in the Lengthsman Scheme for the 2009/10 financial year.
ACTION: Clerk to sign and post contract.
- 04/09/16 **TO CONSIDER ADOPTING REVISED FINANCIAL REGULATIONS**
The Council resolved to adopt the newly revised Financial Regulations subject to amending the level of at which the Council seeks tenders from £50,000 to £20,000.
ACTION: Clerk to make amendment and forward adopted Financial Regulations final draft to cllrs.
- 04/09/17 **TO CONSIDER PAYING THE REGISTRATION FEE FOR THE CLERK TO REGISTER FOR THE CILCA PRGRAM**
The Council resolved to pay the registration fee with the understanding that Cleeve Prior Parish Council will fund the cost of the coursework.
ACTION: Clerk to register for the CILCA program.
- 04/09/18 **TO CONSIDER APPROVING THE DRAFT 2008/09 YEAR END ACCOUNTS**
The Council resolved to adopt the draft 2009/10 accounts.
ACTION: Clerk to liaise with Internal Auditor and produce audited accounts for Council approval at the May Meeting.
- 04/09/19 **TO CONSIDER PUBLISHING A PARISH COUNCIL NEWSLETTER**
The Council resolved to accept Cllr Matthews' quote of £300 to publish 400 copies of the Newsletter subject to discussed amendments and providing that the two quotes Cllr Smith obtains are not less than £300. An additional charge of ~£50 is expected to pay for distribution costs.
ACTION: Cllr Smith to obtain two additional quotes.
ACTION: If the quotes Cllr Smith obtains are more than £300 than Cllr Matthews is to publish the Newsletter.

CLERK'S UPDATE

- 04/09/20 **Schedule Of Correspondence Not Yet Replied To**
RBC: Info concerning Preferred Draft Core Strategy; Consultation period until 8 May 2009
WCC: Footpath 629 Diversion. Reply due 17 April. The Council approved a letter written by the Footpath Officers, Mr & Mrs Fletcher. The letter essentially requests WCC to reconsider the proposal before making a final decision.
ACTION: Clerk to post letter ASAP.
- 04/09/21 **Schedule of Correspondence Received**
WCC – Parish Lengthsman Scheme Contract
WCC – Bus Bulletin
WCC – Communities Greenspace Pack
RBC – H Rajwanshi: CC letter to Environment Services WCC RE Meeting between Feckenham Traffic Group, RBC Plan Dept and officers of Worcestershire Highways – Action List – **Made Co Cllr Gretton aware of letter**
BMG Research: Survey
Community First Newline
Dog Trust: Canine Care Card
RBC: Remittance Advice for £4100 precept to be deposited 1-4-09
WCC: March Lengthsman reimbursement £184.80 not deposited yet
Anonymous response to Dog Fouling Bin Consultation
RBC: Draft Notice Board License Agreement – **The Council agreed to the terms of the License Agreement** – **ACTION: Clerk to post draft agreement ASAP**
- 04/09/22 **Schedule of Correspondence Sent**
WCC: Lengthsman 9 March invoice totalling £184.80
M Butcher: Noticeboard job order
A Highway: Invite to present at April Meeting
PC Waterhouse: Invite to present at April Meeting

PLANNING MATTERS

- 04/09/23 **For Parish Council Consideration**
2009/053/FUL 7 Droitwich Rd: Erection of timber garage **COMMENTS DUE TO CLERK 14 APRIL**
- 04/09/24 **RBC Approvals**
2009/018/ADV Feckenham Village Shop: Retrospective planning for three signs NO OBJECTIONS (Cllr Roundell abstained due to declared interest)
- 04/09/25 **RBC Refusals**
2009/017/FUL Priest Bridge Farm: Temporary agricultural building NO OBJECTIONS
- 04/09/26 **RBC Pending**
2009/030/LBC Weavers Byre 30 Droitwich Rd: Replace softwood windows with lighter colour hardwood windows Comments due to Clerk 20 March

2009/041/LBC 50 High St: Replace rotten windows NO OBJECTIONS

2009/046/LBC The Mount Cruise Hill Lane Ham Green: Resubmission of 2008/198 – Demolition and rebuild of link building, proposed conservatory and associated alterations NO OBJECTIONS
- 04/09/27 **WCC Pending**
WCC 08/000061/CM Priest's Green Bridge Bradley Green : Application for retrospective planning permission for composting NO OBJECTIONS

FINANCIAL MATTERS

04/09/28	Schedule of Invoices/Payments	
	Clerk Stipend & Expenses March 09	£281.66
	HMRC – Clerk income tax	£52.35
04/09/29	Schedule of Receipts	
	Investment Acc interest March 09	£0.92
	WCC Lengthsman Feb 09 invoice reimbursement	£369.60
	HMRC VAT Return	£117.09

COUNCILLOR REPORTS & Future Agenda Items

03/09/30

- A. A Highway of RBC
- B. Pots
- C. Dog Fouling Bins
- D. PC Waterhouse Report

Date and Venue of Next Meeting

Annual Parish Council Meeting at 8:00pm on 21 May 2009 at Feckenham Village Hall to be preceded by the Annual Parish Meeting at 7:30pm

The Meeting closed at 8:45pm.

Signed

Chairman

Date

NOTES OF OPEN FORUM – None