

FECKENHAM PARISH COUNCIL

Minutes of the Meeting held on Thursday 19 March 2009 at 7:30pm

Present	Councillors:	A Henson (Chair) J. Roundell J James J Matthews T Smith
In Attendance		Co Cllr P Gretton, RBC Cllr B Clayton, R Kindron (RBC) and five Parishioners
Apologies and reasons		Cllr Venables had a family emergency

- 03/09/01 **Declarations of Interest**
Cllrs Matthews and Roundell declared personal interests as village shop board members and share holders.
- 03/09/02 **Minutes of Previous Meeting**
The Council resolved to approve the 19 February 2009 Minutes as an accurate record.
- 03/09/03 **County Councillor Report** - Co Cllr Gretton reported the following:
1. Co Cllr Gretton sent an email on 16 March to Highways Dept urging Feckenham be given high priority for future pavement work in the county.
2. 30 mph limit to be moved so it includes the affordable housing area.
3. The Highways Dept is researching the minimum cost it would take to rectify visibility and HGV turning problems on Rockhill Lane.
4. A Highways survey revealed that approximately 1% of Feckenham traffic is HGV's using High St. Specific HGV #s of the survey were 49 using Rockhill Lane and 81 using High St.
- 03/09/04 **RBC Councillor Report:** Borough Councillor Clayton reported the following:
1. RBC is in process of enforcing several planning condition infringements at Astwood Farm.
2. RBC budget is currently in consultation.
3. Core Planning documents are in consultation. Final decision of housing quantity in Redditch area to be determined in 1-2 months.
4. CPE to start on 31 March.

Standing Orders suspended to hold Open Forum for 15 Minutes – see notes at end of Minutes.

PROGRESS REPORTS

- 03/09/05 **Flood Prevention:** Cllr Smith reiterated the report given in February with the updated news that R Clewer of WCC has confirmed that it will install secondary drainage down Swansbrook Lane. The work will start in April if the road doesn't need to be closed. If the road needs to be closed work will commence in the school summer holidays.
- 03/09/06 **Speeding/Traffic/Parking:** Group waiting for response from D Clew of WCC. In a future meeting the group will discuss possibility of alternative calming measures to VAS which are recommended by the Conservation Plan.
- 03/09/06 **Parish Noticeboard:** See Minute 03/09/20. Matter resolved.
- 03/09/07 **Parish Lengthsman:** The Clerk received the certificate of public liability insurance from the Lengthsman. Matter resolved.
- 03/09/08 **Pavement on Alcester Road:** The Council decided to incorporate this specific issue into the work that WCC will carry out on the pavements in the coming financial year. Matter resolved.
- 03/09/09 **Financial Regulations:** A rough draft is completed. It is expected that this item will be on the April Agenda for Council approval. Matter resolved.

- 03/09/10 **Internal Audit Process Review:** The review was conducted and a rough draft is complete.
- 03/09/11 **Damaged Bridge:** No update
ACTION: Cllr Gretton to investigate and report back.
- 03/09/12 **Internal Auditor Contract:** The Clerk received a signed copy of the engagement letter. Matter resolved.
- 03/09/13 **Housing Unit Advert:** No update.
ACTION: Clerk to follow up with I Mackay of RBC and report back to the Council.
- 03/09/14 **Newsletter:** Chair Henson completed a draft Newsletter. He would like feedback and contributions completed with the goal of an April publishing date.
- 03/09/15 **Rockhill Lane Decision Challenge:** See Minute 03/09/03 #s 3 & 4. Cllr Gretton asked if anybody would know the name of the landowner for the land across the street from the CEGB. A few cllrs believed the name of the landowner is J Cobin.
- 03/09/16 **Dog Fouling Bins Proposal:** A consultation is completed and will appear in April Parish Magazine. The results of the consultation will be presented when the Council considers the matter in a future Meeting, Matter resolved.
- 03/09/17 **Noticeboard License:** Agreement posted 2 March. Matter resolved.
- 03/09/18 **Parish Meeting:** The Council agreed that the meeting should take place in conjunction with the Council Meeting of 21 May. Matter resolved.
- 03/09/19 **Traffic Working Party Report:** No update.

CURRENT AGENDA ITEMS

- 03/09/20 **TO CONSIDER PURCHASING A PARISH COUNCIL NOTICEBOARD**
Cllr Matthews circulated a proposal paper on 16 March. The proposal recommended that M Butcher's £960 plus VAT quotation for a notice board be approved by the Council. The Council resolved to accept Mr Butcher's quotation over two other firms. The board will be of hardwood construction with varnish finish and be 30" x 37.5" providing space for 10 A4 sheets. The front glass comprising 2 sheets, 6.4mm laminated, fitted on a sliding track, with central lock. Included in the quote is the installation. The board is to be mounted on 3" x 3" tantalised posts set in steel sockets in the ground. A header board labelled "Feckenham Parish Council" to be fitted.
ACTION: The Cllr Matthews to inform M Butcher to commence work on the board.
- 03/09/21 **TO CONSIDER RENEWING THE LENGTHSMAN CONTRACT**
The Council resolved to renew the contract of the Lengthsman for 2009/10.
ACTION: Clerk to forward two copies of the contract to A Farnsworth. Both are to be signed by the Lengthsman, one each for each party.
- 03/09/22 **TO CONSIDER RESPONSE TO RBC (R Kindron) 3 MARCH EMAIL CONCERNING THE FECKENHAM ALLOTMENTS**
The Council will position itself in support of any decision which comes of the 20 March Village Meeting on the subject.

CLERK'S UPDATE

- 03/09/23 **The Clerk will be on holiday 1 April through 13 April.**
- 03/09/24 **Commencing in April, the Council will be responsible for paying the Clerk's tax and NIC. Effectively, this means that instead of the Clerk presenting one cheque to the Council to sign he will now present two cheques; one for the Clerk's net pay and the other to cover tax and NIC.**
- 03/09/25 **Schedule Of Correspondence Not Yet Replied To**
RBC: Info concerning Preferred Draft Core Strategy; **Consultation period until 8 May 2009**

WCC – F Argyle: P3 Scheme splitting to take into account contracted and volunteer run groups **Feckenham has been selected for a Footpaths Review by WCC. This means that Feckenham will not receive P3 funds this year. The correspondence is currently in circulation. No further reply on this matter is necessary.**
WCC: Footpath 629 Diversion. **Reply due 17 April. To date, cllrs believe the diversion is a good plan and have no objections.**

03/09/26

Schedule of Correspondence Received

WCC – D Jones via P Gretton: 25 Feb email quotations for temporary repair to bridge being sought
RBC – S Edden: Grassed area at Swansbrook/Astwood Lane junction matter to be raised with developer
R Cotton: 19 Feb VAS Final Report
WCC D Jones via P Gretton: 24 Feb email meeting with owners/contractors
RBC – P Liddington: CPE to commence on 31 March
RBC: Charity Civic Dinner Invite for 21 March
WCC: Notice of temporary closure of B4049
RBC – R Kindon: 3 March email concerning Mrs Bird Land
WCC – P Gretton: 4 March email concerning the challenge of the Rock Hill Lane decision
R Cotton: 1 March email concerning improvements to appearance of village
WCC: Update on Satellite Navigation Issue
RBC: Standards Comm Meeting 17 March
R Cotton: 6 March email concerning car parking & Conservation Area Plan
R Cotton: 7 March email concerning traffic
Partnership Matters
RBC: Casual Vacancy FPC
WCC: CC of Public Rights of Way letter to P Gondris
A Pulsford via Cllr Smith: Astwood Lane speed limit signs 1 March email
HMR&C: Vat return of £117.09

03/09/27

Schedule of Correspondence Sent

RBC – J Dunstall: License Agreement
RBC – R Kindon: 25 February email concerning Mrs Bird Land
WCC: Lengthsman invoices totalling £369.60

PLANNING MATTERS

03/09/28

For Parish Council Consideration

2009/041/LBC 50 High St: Replace rotten windows COMMENTS DUE TO CLERK BY 30 MARCH

03/09/29

RBC Approvals

03/09/30

RBC Refusals

03/09/31

RBC Pending

2009/017/FUL Priest Bridge Farm: Temporary agricultural building NO OBJECTIONS

2009/018/ADV Feckenham Village Shop: Retrospective planning for three signs NO OBJECTIONS (Cllr Roundell abstained due to declared interest)

2009/030/LBC Weavers Byre 30 Droitwich Rd: Replace softwood windows with lighter colour hardwood windows Comments due to Clerk 20 March NO OBJECTIONS – Clerk hasn't yet to post comments.

03/09/32

WCC Pending

WCC 08/000061/CM Priest's Green Bridge Bradley Green : Application for retrospective planning permission for composting NO OBJECTIONS

FINANCIAL MATTERS

03/09/33 **The Council deemed the Lengthsman invoice dated 24 February 2009 to be an emergency situation. Consequently the Clerk invoked the Emergency Decision Making Scheme. Chair Henson and Cllr Matthews signed a cheque for £352 to pay for invoice #s 42 & 43. The Clerk posted the cheque on 3 March.**

03/09/34 **Schedule of Invoices**

Clerk Stipend & Expenses Feb 09	£276.77
Village Hall rent Feb & March 09	£32.00
A Farnsworth Feb/March Lengthsman	£176.00

03/09/35 **Schedule of Receipts**

Investment Acc interest Feb 09	£1.02
WCC Lengthsman Dec 08 invoice reimbursement	£184.80
VAT Return	£117.09

COUNCILLOR REPORTS & Future Agenda Items

03/09/36 Cllr Roundell was concerned about the Rockhill Lane issue and urged the Council to consider seeking an independent quotation for work the proposed work to be done to Rockhill Lane.

03/09/37

- A. A Highway of RBC **ACTION: Clerk to try to reschedule presentation for April**
- B. PC Waterhouse Report for April
- C. Pots
- D. Dog Fouling Bins
- E. Financial Regulations

Date and Venue of Next Meeting

Parish Council Meeting at 7:30 on 16 April 2009 at Feckenham Village Hall.

The Meeting was at 8:550pm.

Signed
Chairman

Date

NOTES OF OPEN FORUM

- 03/09/38 R Cotton asked what happens to the surplus funding generated by parking enforcement. RBC Cllr Clayton responded that the surplus is to be used to employ more traffic wardens.
- 03/09/39 I Bellion reported that there will be a meeting on 20 March to consider the idea of creating an Allotment Association.
- 03/09/40 RBC Cllr Clayton stated that the allotment land can't be built on at the present moment as it's not in the development zone.
- 03/09/41 Chair Henson requested that the emails from R Cotton to the Clerk concerning the Feckenham Conservation Area Management Plan be forwarded to RBC Cllrs Clayton and Chalk.
ACTION: Cllr Clayton to follow up on what recommendations of the Plan have been carried out to date.