



## PROGRESS REPORTS

- 07/08/08 **Affordable Housing Scheme:** **ACTION: Clerk to write letter requesting Vales to clean up the road and verge near the building site.**
- 07/08/09 **Parish Notice Board:** Cllr Lincoln-Lewis looking into who owns land for the proposed site of a new notice board.  
**ACTION: Cllr Smith to speak with representatives of the Village Hall Committee.**  
**ACTION: Cllrs Roundell and Matthews to speak with Square Committee.**  
**ACTION: Clerk to contact S Mullins/R Kindron and request an update.**
- 07/08/10 **Parish Lengthsman:**  
The Council resolved to hire A Farnsworth as the Lengthsman.  
**ACTION: Chair Henson, Cllr Smith and the Clerk to arrange a meeting with A Farnsworth with the aim of signing a service contract.**
- 07/08/11 **Annual Return:** The return was posted to Clement Keys, the external auditor, on 1 July.
- 07/08/12 **Pavement & Steps on Alcester Road:** The Clerk reported the problem by phone to WCC – Request #1870103. Highways called the Clerk on 1 July and stated they were hoping to visit the site that week.  
**ACTION: Clerk to make a follow-up call.**
- 07/08/13 **Stolen Bench:** The Clerk placed a claim with the insurance company in the amount of £360 – Claims Reference #BH 216 2268. A Claim Form was received. It is hoped the form will be completed shortly.
- 07/08/14 **Tarmac Damage on Moors Lane:** Cllr Matthews reported that Co Cllr Gretton had replied with the news that WCC is only responsible for 59 meters of Moors Lane. WCC is not responsible for the bridle path. Matter resolved.
- 07/08/15 **Parish Plan Bank Account:** **ACTION: Cllr Roundell is to close the account.**
- 07/08/16 **Bank Mandate:** Chair Henson, Cllr Matthews and Cllr Roundell are the signatories on the Council account. Matter resolved.

## CURRENT AGENDA ITEMS

- 07/08/17 **SPEED/PARKING/TRAFFIC GROUP PRESENTATION CONCERNING THE PROPOSAL FOR THE COUNCIL TO PURCHASE VAS**  
R Cotton gave a presentation on the subject.
1. The unit (includes installation) costs £2425 plus recoverable VAT.
  2. Guaranteed for 12 months. Any subsequent maintenance can be provided under contract by the manufacturer on a call out and parts cost basis.
  3. Mounting poles cost £300 each plus recoverable VAT.
  4. Parish Council to be responsible for cleaning, replacement, repair and safety checks. £100 per annum suggested cost.
  5. Insurance thought to cost ~£100 per annum.
  6. Locating the device is determined by WCC (Richard Clee). Additional poles can be purchased so the unit may be relocated.
- In principle, the Council resolved to agree to the purchase of a VAS and three position poles which could cost up to £3325 plus VAT.  
**ACTION: R Cotton to make a second presentation at the September Meeting.**
- 07/08/18 **TO CONSIDER APPOINTING A SECOND REPRESENTATIVE TO THE STANDARDS COMMITTEE**  
The Council resolved to appoint Cllr James as a Council representative on the Standards Committee.  
**ACTION: Clerk to forward details of Cllr James to S Mullins.**

- 07/08/19 **DISCUSSION CONCERNING THE GATING OF POPLARS LANE/TO CONSIDER PROCEEDING WITH THE CONSULTATION PHASE AND THE DISPLAYING OF NOTICES**  
Cllr Smith reported that a Gating Order is the incorrect route to take. The matter is currently under review as to whether a Road Closure Order is more appropriate, though it is thought that a Road Closure Order is highly unlikely to be obtained. This item is to be included on the September Agenda.
- 07/08/20 **DISCUSSION CONCERNING THE CO-OPTION OF A NEW MEMBER**  
**ACTION: Cllrs to actively seek co-option candidates.**  
**ACTION: Chair Henson to write a piece for the Newsletter.**
- 07/08/21 **TO CONSIDER FORMING A WORKING PARTY TO DRAFT REVISED FINACIAL**  
**ACTION: As members of the Clerk's Finance Support Group, Cllrs Roundell & James in cooperation with the Clerk are to draft revised Financial Regulations.**
- 07/08/22 **TO CONSIDER ORGANIZING AN OFFICIAL OPENING FOR THE AFFORDABLE HOUSING DEVELOPMENT**  
**ACTION: Clerk to contact A Coombs of West Mercia Housing Group and enquire if opening ceremonies are organized, when will it open and are there any objections to parishioners or Members of the Council being involved.**

#### CLERK'S UPDATE

- 07/08/23 **Schedule of Correspondence Received** (not otherwise noted)  
**WCC:** Acceptance into the Parish Lengthsman Scheme  
**St John Church:** Request for FPC Grant  
**RBC:** Annual Meeting of Council 19 May  
**J Hooker:** Resignation  
**RBC: Core Strategy Issues & Options**  
**WCC:** Parish Paths Partnership Scheme  
**RBC:** Notice of Casual Vacancy posted  
**WCC:** S Division Community Child & Young Forum 5 June  
**WCC:** Bus Bulletin  
**RBC:** Meeting 30 June  
**WCC – J Hobbs:** Relief of Feckenham HGV  
**Community First Newsletter**  
**Community First:** Community Planning  
**Audit Commission:** Annual Return Form  
**RBC:** Statement of Accounts for June Agenda  
**Worcestershire Warden**  
**RBC:** Standards Comm Meet 10 July  
**R Waterhouse:** Vehicle break in 8 July on High St  
**Allianz:** Renewal Policy due 24 September
- 07/08/24 **Schedule of Correspondence Sent** (not otherwise noted)  
**J Hooker:** Thank You letter  
**Allianz:** Bench quotations

#### PLANNING MATTERS

- 07/08/25 **Parish Council Consideration**
- 2008/185/CON & 2008/184/FUL** 12 The Square: Proposed demolition of single storey rear extensions and erection of extensions and associated work Comments due from FPC 3 July
- 2008/197/FUL** The Mount Cruise Hill Ham Green: Proposed replacement of existing link structure and new orangery extension Comments due from FPC by 11 July

07/08/26

### Approvals

**2007/484/LBC & 2007/485/FUL** Upper Bean Hall Bradley Green: Listed building consent, construction of two bay wagon shed and independent stable block NO OBJECTIONS

**2007/487/LBC Park Cottage** – Upper Bentley: Replacement of the south facing, ground level exterior doors and windows and their frames NO OBJECTIONS

**2008/111/LBC** Perry Mill Farm: Listed Building Consent – new bedroom/living area NO OBJECTIONS

**2008/062/FUL:** Bredon House Brookhouse Lane: Erection of conservatory to the rear NO OBJECTIONS

07/08/27

### Refusals

**2008/072/COU** Little Bean Hall/Barn at Priest Bridge Retrospective application for change of use of existing barn to use for storage. NO OBJECTIONS

**2008/143/COU** Windy Bank Astwood Lane: Change of use of a steel portal framed building to a meat processing plant OBJECTIONS

07/08/28

### Pending

**2008/102/LBC** The Coach House Elcocks Brook Redditch: Replacement windows and cellar sitting room alterations NO OBJECTIONS

**2008/110LB** 43 High St: Listed building consent-create new bathroom, alterations to shower room, and back door and works to ceiling NO OBJECTIONS

**2008/112/FUL** Perry Mill Farm: New bedroom/living area NO OBJECTIONS

**2007/061/FUL** Astwood Farm (not in Parish): Clerk emailed M Chalk on 5 December and requested an update on this application. A reply from T Buckley stated that the application went before the Planning Committee on 4 December and it was deferred pending a Member site visit.

**2008/166/LBC** Stoners Barn Berrow Hill Lane: Listed Building Application – single storey extension to kitchen, internal refurbishment and relocation of driveway. NO OBJECTIONS

**2008/159/COU** Upper Berrow Farm Berrow Hill Lane: Change of use from office to residential accommodation

**2008/168/FUL Stoners Barn** Berrow Hill Lane: Single storey extension to kitchen, internal refurbishment and relocation of driveway. NO OBJECTIONS

**2008/180/LBC** Upper Berrow Farm Berrow Hill Lane: Listed Building Application – change of use from office to residential NO OBJECTIONS

## FINANCIAL MATTERS

07/08/29

### Schedule of Invoices

Clerk Stipend & Expenses May & June 08	£550.72
Cllr Smith website/printing expenses	£121.11
Madison Group Newsletter	£159.57
R Maxwell Internal Auditor	£100.00

07/08/30

### Schedule of Receipts

Precept (to Investment Acc)	£3995.00
Investment Acc Interest April	£24.14
Investment Acc Interest May	£26.67
Investment Acc Interest June	£27.25

