

# FECKENHAM PARISH COUNCIL

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## Minutes of the Meeting held on Thursday 17 January at 7:30pm

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|-----------------------|--------------|--|
| Present               | Councillors: | J. Matthews (Chairman)<br>J. Roundell<br>T. Smith<br>A. Henson<br>P. Lincoln-Lewis |
| In Attendance         |              | S Mullins  |
| Apologies and reasons |              | Cllr Hooker on holiday and Cllr James absent due to personal reasons.              |

- 01/08/01     **Declaration of Interest**  
Chairman Matthews & Cllr Roundell declared a personal interest in item 6C under Parish Plan Working Party Reports. Both will become village shop board members and share holders.
- 01/08/02     **Minutes of Previous Meeting**  
After some discussion on procedural matters concerning amended Minutes the approval of the 18 December Minutes was proposed by Cllr Henson and seconded by Cllr Roundell. The proposal passed unanimously with an amendment to item 12/07/06. **The sentence starting “Chairman Matthews” now reads “Chairman Matthews pointed out that the working party wants to organize a meeting with the relevant officers.”**  
**ACTION: Clerk to forward copy of amended Minutes to Cllr Smith.**
- 01/08/03     **County Councillor Report**  
None
- 01/08/04     **Borough Councillor Report**  
None

### PARISH PLAN WORKING PARTY REPORTS

- 01/08/05     **Flood Prevention:** Cllr Smith reported the following:
1. A Coombs stated that West Mercia Housing will use holding tanks to collect storm water from roofs. This collection will be used as grey water. Water from the holding tanks will be pumped into the foul water system at a controlled rate.
  2. Several representatives including C Wilson (RBC), R Clewer (WCC), D Degge (Highway Partnership), M Chalk (RBC) S Mountford & T Gittings (EA) attended the 10 January meeting to discuss flooding issues. All water courses were inspected and the following preliminary findings were made:
    - A. Improvement to drainage from Droitwich Rd into Bow Brook.
    - B. Removal of pinch points identified in Plack Brook.
    - C. Regular maintenance to local water courses, particularly entrances to culverts.
  3. C Wilson checked on 13 January and recorded evidence of flooding following heavy rainfall on the afternoon and evening of 11 January.
- 01/08/06     **Speeding/Traffic/Parking:** Cllr P Lincoln-Lewis reported the following:
1. P Gretton was contacted and it seems that he doesn't believe the option of “pinch points” on Hanbury Road will be allowed.
  2. WCC may fund mobile flashing lights for speeding. A discussion on their positioning needs to take place.
  3. A meeting with A Steel of WCC is to take place on 30 January.
- 01/08/07     **Village Shop:**  
Chairman Matthews & Cllr Roundell reported the following:  
Outline business plan completed and presented at a meeting on 8 January. A limited company called Feckenham Community Shop Association Ltd will be formed with £10 shares for founding members. A permanent board of directors needs to be established in the near future. Shares will be offered to the public.

Chairman Matthews expressed concern that at some point in the coming weeks the item "Village Shop" should be removed as a permanent fixture on the Agenda. The progress of the shop is such that shortly it will become a separate entity from the Council. When this does occur, one or more councillors may report to the Council as and when needed on a FYI basis.

## PROGRESS REPORTS

- 01/08/08 **Library Services Review:** No update
- 01/08/09 **Affordable Housing Scheme:** S Mullins emailed the following update: "Just to follow up on the housing development on Astwood Lane point that was raised at the last meeting: West Mercia Housing Group have said that their sales team and lettings team have had no discussions with anyone externally about allocating places at this stage. The Section 106 agreement does allow for places to be allocated 22 weeks before completion, but this will be April 2008. The RSL will liaise with RBC about this further in the New Year. Please let me know if I can help further."
- 01/08/10 **Councillors Expenses:** Approved expenses guidelines posted. Matter resolved. Councillors may now be reimbursed for expenses incurred while conducting Council business.
- 01/08/11 **WCC Invite to attend workshop of W Midlands Regional Assembly:** Chairman Matthews to attend and report back at March Meeting.

## CURRENT AGENDA ITEMS

- 01/08/12 **DISCUSSION ON THE PROGRESSION OF SPRING NEWSLETTER**  
Various revisions of the Newsletter discussed. The first week of March is the projected release date.  
Councillor Smith reported that Rank Xerox can produce 350 copies of the Newsletter for £112 inclusive of VAT.  
Since the Newsletter is meant to be released before the next Meeting **Chairman Matthews proposed that a maximum amount of £250 (£50 under budget) is spent on the Newsletter inclusive of postage and stationary. Cllr Henson seconded and the proposal passed unanimously.**
- 01/08/13 **DISCUSSION CONCERNING TUBS**  
**Item to be discussed in March**
- 01/08/14 **DISCUSSION CONCERNING PARISH NOTICEBOARD**  
Options to be explored are:  
1. Using notice board at head of footpath near village hall  
2. Sharing notice board on village square  
3. Making temporary board on village hall permanent  
  
P White (Rights of Way Officer) of WCC was contacted concerning the Council using the notice board at head of footpath near the village hall. There has been no response. The Council believes that the current temporary notice board will not last much longer. **Cllr Roundell proposed that a maximum of £100 be spent on a new temporary board designed to last approximately six months. Cllr Smith seconded and the proposal passed unanimously.**
- 01/08/15 **WORKING PARTY TO RECOMMEND REVISED STANDING ORDERS FOR COUNCIL CONSIDERATION**  
Chairman Matthews thanked the working party for their efforts and proposed a vote of thanks.  
**Cllr Lincoln-Lewis proposed that the Council accept the recommendations of the working party. Cllr Roundell seconded and the Standing Orders were adopted unanimously.**

At this point in the proceedings Sue Mullins excused herself.

- 01/08/16 **DISCUSSION ON THE PROGRESS OF THE LENGTHSMAN CONTRACT**  
 After some discussion the Council decided to move forward with hiring a lengthman on the condition that WCC funding is available in the new financial year.  
**ACTION: Council to advertise locally in the Parish Newsletter.**  
**ACTION: Cllrs Smith and Henson, supported by Cllr Lincoln-Lewis, will act as joint liaison officers with the lengthman**  
**ACTION: Clerk will sign up Feckenham to the Lengthsman Scheme when the opportunity arises.**  
**ACTION: Lengthsman Liaison Officers to approach Footpath Officer(s) for help.**
- 01/08/17 **TO CONSIDER RE-APPOINTMENT OF RICHARD FLETCHER AS THE INTERNAL AUDITOR**  
 In a conversation with Chairman Matthews Mr Fletcher agreed to continue as the Internal Auditor. The Appointment of Mr Fletcher as the Internal Auditor was proposed by Cllr Henson. Cllr Lincoln-Lewis seconded and the proposal passed unanimously.  
**ACTION: Chairman Matthews to forward Mr Fletcher's telephone number to the Clerk.**  
**ACTION: Clerk to make an introductory phone call to Mr Fletcher. Clerk then to post a letter of engagement with outline description of responsibilities and request a quotation for services.**
- 01/08/18 **WORKING PARTY TO RECOMMEND A CLERK'S CONTRACT FOR COUNCIL CONSIDERATION**  
 The Clerk left the room while the Council deliberated.  
**The Council and Clerk approved the contract and two copies of the document were signed.**

#### CLERK'S UPDATE

- 01/08/19 **Schedule of Correspondence Received** (not otherwise noted) – available at Meeting
- Marie Curie:** Daffodil Appeal 2008
  - RBC:** Change to Personal Interest forms
  - WCC:** Staying Out Late
  - WMRA:** Speaking Out
  - WCALC:** Info Bulletin Spring 2008
  - WMRA:** A reminder of info gathering workshop at the Ark, Alvechurch, 30 January
  - WCC:** Budget info meeting 7:00pm, 17 January at Co Hall
  - West Mercia Police:** 2008 Police Service
  - WCC:** Closure of Dingleside MS 31-08-08
  - C Wilson - RBC:** Email confirming attendance at 10 January Flooding Meeting
  - WCC:** Public Path Diversion order 2007
  - West Mercia Police:** Your Police Service 2008
- 01/08/20 **Schedule of Correspondence Sent** (not otherwise noted)
- J Matthews:** Planning App 2007/487/LBC posted 31 December
  - I Morris – EA:** Invite to 10 January Flooding Meeting posted 31 December
  - C Wilson – RBC:** Email invite to 10 January Flooding Meeting sent 21 December
  - R Clewer – WCC:** Email invite to 10 January Flooding Meeting sent 21 December
  - S Williams – RBC:** 2007/461/FUL No Objections posted 3 January
  - A Ruth - RBC:** 2007/451/FUL No Objections posted 3 January
  - L Hadley – RBC:** 2007/458/LBC No Objections posted 3 January
  - WMRSS:** Chairman Matthews accepts invite to workshop
  - Community First:** NewsLine
  - T Kristunas - RBC:** Precept request by email sent 3 January
  - S Edden – RBC:** 2007/481/LBC No Objections posted 7 January
  - N Chana – RBC:** 2007/484/LBC, 2007/485/FUL & 2007/487/LBC No objections posted 9 January
- The Clerk requested that Councillors please bring all correspondence to Meetings.**

## PLANNING MATTERS

### 01/08/21 Parish Council Consideration

**2007/481/LBC UPPER BEAN HALL** – Bradley Green: 3 Bay Garage with 1<sup>st</sup> floor storage NO OBJECTIONS

**2007/483/LBC & 2007/482/FUL Upper Bean Hall** – Bradley Green: Demolition of existing single storey kitchen/utility, construction of split level kitchen/sitting room NO OBJECTIONS

**2007/484/LBC & 2007/485/FUL Upper Bean Hall** – Bradley Green: Listed building consent, construction of two bay wagon shed and independent stable block NO OBJECTIONS

**2007/487/LBC Park Cottage** – Upper Bentley: Replacement of the south facing, ground level exterior doors and windows and their frames NO OBJECTIONS

### 01/08/22 Approvals

2007/417/FUL Land Adjacent to Priory Barn.  
COUNCIL OBJECTS FOR THE FOLLOWING REASONS:

1. Proximity of manege to footpath
2. Building material: introducing recycled plastics adjoining a conservation area.
3. Accuracy of map: planning proposal inaccurate because the position of the manege on map is inaccurate
4. Footpath not re-instated properly
5. The proposed development visually impinges on open countryside from footpath.
6. The Council is concerned about the piecemeal approach to the development of site. The size of the site and related buildings appears to be more substantial than the claimed personal use.

### 01/08/23 Refusals

None

### 01/08/24 Pending

2007/335/LBC Stoners Farmhouse: NO OBJECTION - LB2

2007/301/LBC Perry Mill Farm – LB3

2007/308/LBC Old Court House – LB2

2007/061/FUL Astwood Farm (not in Parish): Clerk emailed M Chalk on 5 December and requested an update on this application. A reply from T Buckley stated that the application went before the Planning Committee on 4 December and it was deferred pending a Member site visit.

2007/451/FUL Old Cottage Cruisehill Lane Ham Green: NO OBJECTIONS

2007/458/LBC 46 High Street Replacement of bathroom windows: NO OBJECTIONS

2007/461/FUL Stoners Barn Kitchen extension, internal refurbishment, new flue & relocation of driveway: NO OBJECTIONS

## FINANCIAL MATTERS

### 01/08/25 Schedule of Invoices

|   |         |
|---|---------|
| Clerk Stipend & Expenses Dec                | £275.50 |
| Feckenham Village Hall Sept, Nov & Dec rent | £60.00  |
| Ridgeway Nurseries                          | £117.50 |

\*Financial Report included as an addendum to the Minutes – previously emailed to councillors.

